

15th June, 2020

Dear SCIS Parents,

Greetings from South City International School!

I would like to welcome you all after the summer break. Hope you all had a wonderful time with family amidst the prevailing situation caused due to COVID-19. As we come back from the summer break, we are well prepared and present to you a fresh time table to give the students a feeling of school away from school and also enable teachers to complete the prescribed syllabus. Kindly note the Council has yet not taken any decision on the reduction of syllabus.

We are a CISCE affiliated school and follow instructions sent by the Council as per directions given by the Council.

THE CLASS TIMINGS ARE AS FOLLOWS:

<i>Pre-Primary</i>	:	<i>Morning 09:00 am to 11:20 am Afternoon 11:20 am to 01:20 pm</i>
<i>Primary I to V & Secondary VI to XII</i>	:	<i>Academic classes from 8:30 am to 02:10 pm (Six lessons per day)</i>
<i>08:00 am to 08:15 am (Primary & Secondary)</i>	:	<i>Yoga/Meditation/Breathing/Morning Physical Exercise</i>

A 20 MINUTE BREAK AFTER EVERY CLASS:

Too much screen time is not advisable and therefore we will be keeping upto 6 lessons a day with a duration of 40 minutes for each period, which will be a total of 240 mins. with a break of 20 minutes. Please see that your child washes his/her eyes and face, takes a walk, drinks water and freshens up during the break. In addition, there will be a couple of co-curricular lessons later on.

WORKING PARENTS:

We do understand the pressure and the problems that working parents are going through and many are left with a single device for their ward/wards to attend online classes. We have therefore planned to record the sessions for all online classes and would send the recordings of the session to the parents, so that the child does not miss out on the session for the day. **The recording for the day will be uploaded on Google Classrooms for all classes created by respective class teachers.**

CICSE Affiliation No.
WB326/2012

U80210
WB2005NPL104913

As the students have finished a sizeable amount of syllabus, online testing for the 1st Unit would take place as per the schedule given below:

PRE-PRIMARY	Continuous Assessment -16th June to 31st August, 2020
PRIMARY (CLASSES 1 TO 5)	Continuous Assessment -15th July to 31st August, 2020
MIDDLE SCHOOL (CLASSES 6 TO 8)	1st July to 13th July, 2020
SENIOR CLASSES (CLASSES 9, 10)	17th June to 11th July, 2020
SENIOR SECONDARY CLASSES (CLASSES 12)	17th June to 9th July 2020
Details of examinations and assessments will follow later.	

Our teachers are trying their best to come to school to use the infrastructure to provide a better classroom experience and ensure that no one misses the classes and I am sure it will be beneficial for all. Smart boards and the Maths lab, Computer lab and other labs would be used for demonstration during the online classes.

We will resume physical classes as per the Government Directives and the instructions provided by the CISCE Council, which we will keep you informed as and when notified to us.

WITH REGARD TO PAYMENT OF SCHOOL FEES, PLEASE NOTE THAT WE HAVE TAKEN THE FOLLOWING ACTIONS:

- We have rolled back the fee hike, as directed by the West Bengal Government.*
- We have reverted to the old fee structure*
- We have reduced 30% of the bus fees*
- 1st quarter payment has been extended till 30th June, 2020*
- Late fee waived off*
- Monthly payment option given to parents instead of quarterly payment.*

We strongly believe in the good health of our students and want them to stay safe and healthy during these trying times.

Looking forward to your support as always.

Warm regards,


John Andrew Bagul
Principal